

Trustee Team Meeting

Date: 19:00, 24th April 2026

Location: Microsoft Teams

Attendance

– DLV, Youth Leads, Co-opted members (Ian Birkinshaw) Appologies Robin Hull

Minutes

No Previous Trustee Board Meeting known

1. Co-option of Trustees

RC introduced Ian and Robin and their roles to date explaining that Robin and Ian agree to be trustees to make the board above the minimum required. Existing trustees unanimously agreed to coopt Ian and Robin to the Trustee Board. It was also agreed that we would search for other trustees particularly as Robin Hull wishes to stand only to ensure we are a full board.

2. Adoption of Constitution

RC explained that we need a constitution, and that it is strongly recommended that we adopt the model constitution as this is created by HQ with the input of the relevant knowledge. Ian re-enforced this. All Trustees agreed on the adoption of the model constitution under POR 5c.2

3. Review of Charity commission guidance

RC summarised the notes from the Charity commission, explaining what CC03 and CC27 ask of us. This is broadly just re-enforcement of our duties under existing regulations like POR. All trustees acknowledged their understanding of the notes and guidance, and also their obligations. Robin Hull has previously acknowledged this in his role as a 1st Pocklington Scout Group Trustee.

4. Governance of Melbourne Group.

RC explained that 1st Melbourne Group do not have a functioning trustee board, and requested that District oversee the Group for a period of 4 months whilst Trustees are sought. All agreed to this position

5. Return of funds held by Humberside County.

RC proposed that District trustees request the funds held by Humberside County to be returned now that District has its own account. Ian noted that some invoices are in progress, and that District will need to take responsibility for invoices going forwards – Funds are around £17k.

6. AOB

None

7. Next Meeting

Draft meeting minutes: issued 20 April 2026

Next Meeting agreed for 7th July at 19.00 via Teams.